



2026-2027 Proof of Citizenship Request Instructions

If your Free Application for Federal Student Aid (FAFSA) form was selected for Proof of Citizenship Verification for the **2026-2027** Aid Year, federal regulations state that the college verify your citizenship status before any Federal Student Aid can be disbursed. To complete this verification, please visit one of the following CFK campuses, where staff will assist you in verifying and scanning your documentation:

- **CFK Key West Campus**
- **CFK Upper Keys Center**

Please bring **one** of the following **U.S. citizenship documents** along with a valid photo ID:

- **Certificate of Naturalization**
- **Certificate of Citizenship**
- **Student's birth certificate**
- **U.S. passport / Wallet-sized passport card** (Note: "Limited" passports are not accepted.)

For **eligible non-citizens** please present one for the following is a list of acceptable U.S. Citizenship Documents:

- **Permanent Resident Card, Resident Alien Card, or Alien Registration Receipt Card**
- **Arrival-Departure Record (Form I-94 – unexpired)**
- **Form I-797A (Approved Notice Only)**

Note: An **Employment Authorization Card (EAD)** is not sufficient on its own for verification. Additional documentation may be accepted on a case-by-case basis. Please contact the Financial Aid Office if you have questions about acceptable forms of documentation.

Student ID: Student Signature & Date:

For **CFK Key West Campus** or the **CFK Upper Keys Campus** employees only:

Staff Name: Staff Signature & Date: